



PRETRIAL SERVICES AGENCY for the DISTRICT of COLUMBIA

PRETRIAL EXECUTIVE COMMITTEE

Established pursuant to DC Code § 23-1304, the Executive Committee is comprised of the Chief Judges of the US Court of Appeals for the DC Circuit, US District Court for DC, DC Court of Appeals and DC Superior Court; the US Attorney for DC, the Director of the DC Public Defender Service and the Director of CSOSA.

OFFICE OF THE DIRECTOR

LEGAL ADVISORY SERVICES

- Subpoena Processing and Response
- Legal Advice

JUSTICE & COMMUNITY RELATIONS

- Justice Partnerships
- Public Resource Coordination

RECORDS MANAGEMENT

- Federal Records Compliance
- Case Sealing and Expungement

POLICY DEVELOPMENT

- Project Management
- Technical Support

OPERATIONS

COURT SERVICES PROGRAM

- Risk Assessment
- Citation Program
- PSR Development

DRUG TESTING COMPLIANCE & QUALITY MANAGEMENT

- Biological Sample Collection
- Bench Warrant Management
- Failure to Appear Investigations

SUPERVISION PROGRAM 1 & 2

- Misdemeanor/Felony Supervision
- High-Risk Supervision and Monitoring
- Substance Abuse Referral/Placement
- Court Representation and Notification
- Federal Defendant Supervision

TREATMENT PROGRAM

- Substance Abuse/Mental Health Assessment
- Treatment & Social Services Screening and Referral
- Mental Health/Dually Diagnosed Case Management

FORENSIC TOXICOLOGY SERVICES

TOXICOLOGY SERVICES

- Biological Specimen Analysis
- Data Production
- Pharmacokinetic Interpretation
- Expert Testimony

SCIENTIFIC AND FORENSIC RESEARCH

- Lab Accreditation Oversight
- Scientific Community Partnerships

ADMINISTRATION

INFORMATION TECHNOLOGY

- Systems Support
- Infrastructure Technology
- Systems Design, Development and Implementation

FINANCE AND ADMINISTRATION

- Budget Formulation and Execution
- Accounting
- Procurement
- Facilities Asset Management
- Emergency Preparedness/COOP

PLANNING, POLICY AND ANALYSIS

- Strategic Planning and Evaluation
- Performance Measurement
- Data Management and Quality Assurance

HUMAN CAPITAL MANAGEMENT

- Human Resource Management
- Labor Relations
- Personnel Security

TRAINING AND CAREER DEVELOPMENT

- Employee/Supervisor/Executive Development
- Intern Program

Leslie C. Cooper

Leslie C. Cooper, Director
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